

Oak Creek Community Development District

Board of Supervisors

- David Gerald, Chairman
- Bruce Vasquez, Vice Chairman
- Vacant, Assistant Secretary
- Sam Watson, Assistant Secretary
- Lisa Vaile, Assistant Secretary

Mark Vega, District Manager
Jason Walters, District Counsel
Greg Woodcock, District Engineer

Workshop Meeting Agenda

October 21, 2017 – 9:00 a.m.

Swim Club - 34300 Spring Oak Trail, Wesley Chapel, Florida

1. **Open Workshop**

2. **Discussion Item**
 - A. Pool Hours
 - B. Hours for Leased Employee's from Innovative

3. **Close Workshop**

**The next meeting is scheduled October 23, 2017
Call In 1-800-747-5150 Code 9499159**

District Office:

210 N. University Drive, Suite 702
Coral Springs, FL 33071
954-753-5841

www.oakcreekcdd.org

Meeting Location:

Country Walk Clubhouse
30400 Country Point Boulevard
Wesley Chapel, FL 33543

OAK CREEK CDD POOL POLICY & USAGE GUIDELINES

1. Pool hours Nov. 1 – Feb. 28 from 7am – 6pm and March 1 to Oct. 31 from 7am - 8:30pm.
2. No one is permitted in the pool outside of pool hours unless the event is CDD approved.
3. Members must have, at all times in their possession, their access card for identification and entrance to the pool.
4. No one under the age of 16 is allowed in the pool area unless accompanied by an adult member (18 years or older)
5. All under the age of 10 must be directly supervised by an adult member in the water or from the deck at all times.
6. The pool is not able to be reserved for any parties or private functions.
7. No running or horseplay is allowed in the pool or wet areas.
8. SWIM AT YOUR OWN RISKS. The pool areas are not supervised by lifeguards.
9. All swimmers must shower before initially entering the pool.
10. Small balls, rings or toys should be kept at a minimum when other bathers are present.
11. The pool’s emergency flotation rings should not be used as a toy.
12. NO BBQ grills are allowed in the pool area.
13. Members are responsible for cleaning up after themselves.
14. Smoking in the pool area is prohibited.
15. Animals are not permitted in the pool areas with the exception of service animals.
16. Dives, flips, back jumps or other dangerous actions from pool side are prohibited.
17. Persons with open cuts, wounds, sores or blisters may not use the pool.
18. No person should use the pool with or suspected of having a communicable disease, which could be transmitted through the use of the pool.
19. Flotation devices, such as rafts are not allowed in the pool. Swim aids & aquatic exercise equipment are permitted.
20. Alcohol is strictly prohibited anywhere at the amenity center. Glass containers or breakable objects of any kind are not permitted in the pool fenced in area, but is permitted in designated areas outside the pool fenced in area.
21. No food is allowed in the pool and or within 4 feet of the pool edge.
22. Drones, bicycles, scooters, roller skates, rollerblades, roller shoes, skateboards & anything with wheels, are not permitted on the pool deck.
23. Appropriate swimming attire (swimsuits) must be wore at all times. No thong swimwear is permitted at the facility.
24. Infants/children not toilet trained and incontinent persons must wear snug plastic or rubber pants under their swim suits when using the pool facilities. Diapers (cloth or disposable) are prohibited.
25. In the event of an emergency, call 911.
26. Only authorized staff members are allowed in the filter rooms, chemical storage rooms and staff office area.
27. Tables or Chairs on the deck area may not be reserved by placing towels or personal belongings on them.
28. Pool may be closed due to weather warnings, fecal accidents, chemical balancing, or general maintenance & repairs.
29. The Pavilions and outdoor grills are available on a first come, first serve basis – unless previously reserved.
30. All swim instructors / independent contractors must be approved, certified, insured & must have a CDD contract.
31. Pool Policies, including hours of operation, may be changed at the discretion of the District’s Board of Supervisors.
32. All other general facility rules apply.
33. In the event of rain the pool is closed.
34. LIGHTNING - PLAN OF ACTION according to the NATIONAL LIGHTNING SAFETY INSTITUTE <http://lightningsafety.com> When lightning or thunder is observed everyone must EXIT THE POOL, POOL DECK & AVOID THE WATER. If lightning is striking nearby, you should *Avoid proximity* (minimum of 15 ft.) to other people or metal fencing. ***** *SUSPEND ACTIVITIES for 30 MINUTES after the last observed lightning or thunder.*
35. Failure to abide by the rules may result in a warning and or immediate dismissal from the area and or suspension of amenity card, a reactivation fee and or Trespassing depending on severity of violation. BELOW IS THE SUSPENSION PROCESS, HOWEVER VIOLATIONS RELATED TO VANDALISM OR THE SAFETY AND HEALTH OF THE COMMUNITY AND ITS RESIDENTS WILL BE REVIEWED AND MAY RESULT IN ALL OF THE BELOW.
36. THE CDD WILL NOTIFY RESIDENTS OF THEIR OFFENSE AND ACTION THE CDD WILL TAKE AGAINST THE HOUSEHOLD.

1 st Offense	\$25 reactivation fee and a 30-day suspension
2 nd Offense	\$50 reactivation fee and a 60-day suspension
3 rd Offense	\$100 reactivation fee and a 120-day suspension

Resident Signature: _____ Date: _____

Address: _____ Phone #: _____

All Household members print names & ages: _____

POOL MONITORING SERVICES

- Responsible for enforcing the pool rules and guidelines.
- Responsible for checking access cards and enforcing the guest policy.
- Responsible for straightening deck furniture, emptying trash receptacles and replacing paper products in the restrooms.
- All pool monitors must be CPR certified and trained.
- Pick up debris at or in pool, playground and dog park.

GENERAL FACILITY MAINTENANCE & REPAIRS

- Swimming Pool Deck: Blow off entire pool deck, arrange furniture, empty and clean all waste receptacles, adjust umbrellas, control algae growth around pool area.
- Playground and Picnic Areas: Check equipment and make any necessary repair, clean park equipment, maintain weed and algae control, and clean BBQ grill(s).
- Exterior of Buildings: Control cobwebs and clean windows.
- Interior of Buildings: Replace light bulbs, control cobwebs.
- Parking Lot: Pick up litter, blow off debris.
- Maintain "Entry Monument" area on a regular basis (picking up debris, removing cobwebs, etc.)
- Light maintenance including, but not limited to, painting, pressure washing, dog park pick-up, trash pick-up and cleaning cobwebs/bugs from structures.
- Preparation of detailed expense reports, activity log books, and time check-in/check-out records.
- Routine maintenance of ADA chairlift and the utility golf cart (include routine maintenance logs)

HOURS BREAKDOWN (PER WEEK)

<u>Month</u>	<u>General Maintenance</u>	<u>Pool Monitoring</u>
January	16	
February	16	
March	24***	
April	30***	
May	24	
June	30*	52**
July	30*	52**
August	30*	52**
September	24	
October	24	
November	16	
December	16	
Approximate Annual Hours	1,120	624

*There may be overlap during the summer months were some of the hours performed by the general maintenance person will be utilized for pool monitoring hours.

**Pool monitoring schedule is Monday – Friday and 2:00-8:00 p.m. and Saturday, Sunday, and Holidays from 12:00-8:00 p.m. from Memorial Day through Labor Day.

***General maintenance employee to work 40 hours the week prior to spring break, 40 hours the week of spring break and 40 hours the week after spring break. (spring break is determined by the Pasco County School Board's schedule)

****Any additional services/hours are available for an additional fee.

Initial: WJ Date: 5/2/2016